



## Responsibilities for The WKND Hosts & Co-Hosts

### **HOST HOME Responsibilities:**

1. Host families are primarily responsible for opening their home for some 8 to 10 middle or high school students and 2 college/adult Small Group Leaders from Friday night to Sunday morning as a safe, warm environment. You will receive a Co-Host, and they will provide your home with breakfast & dinner on Saturday, snacks and help with transportation. Saturday lunch and Sunday breakfast are served at the church. (You may help recruit your own Co-Host; in fact, that is encouraged! Each Host and Co-Host, however, is responsible to fill out an application, be a FBC member, and have a current background check on file.)
2. Following the schedule will be very important to the weekend! Sessions, meals, and lights out will vary. The biggest thing is that you make sure your house is on time to scheduled events at the church, as well as recreation and a service project in Cleveland on Saturday. Co-Hosts and Leaders will help provide transportation.
3. We understand that students' lives are busier than ever. Many students will have games, tournaments, and appointments this weekend. Students are permitted to leave ONLY IF they have a "Time Away" card filled out and signed by a parent. Cars must stay at the church and the student will turn his or her keys into the host family. They must leave a "Time Away" card which must be cleared and signed by a parent. Students are not to drive to and from church for the weekend activities.
4. We understand that students use their phones for Bibles and note-taking. While it is impossible to prohibit cell phone usage during the weekend, we do ask that it stays at a minimum. All phones will be placed in a basket in the Host home at 11:00pm.
5. If there is a discipline problem, please contact Curt at 423-839-3708, or Justin at 615-686-9437. You don't have to deal with that on your own.
6. Select an area of your home large enough to provide a good teaching-setting that is quiet and able to host about 10. This is where your Small Group Leader will be leading the sessions. Please sit away from the students in the small-group sessions. Be sure and check with your Small Group Leader to see if they want to use you in any way for the weekend.
7. Be sensitive to the needs of the students during the weekend. It is also possible that there may be a student in your home that does not want to be there or who has been separated from a friend. God will use you as much as anyone to minister to their needs, both spiritual and physical.
8. Students will bring their own bedding (air mattress, sleeping bag, etc). Please be sure to work out a system for the use of the bathroom. This may mean getting the students up earlier in the morning or maybe showering the night before.
9. You are certainly not required to provide snacks for your guests, but you are welcome to. Keep in mind that you and your Co-Host can work this out, but also that students may bring snacks to share. Please be aware of any food allergies.
10. It is good to sit together as a family during the large-group times. This would include Sunday morning at the 11:15am service. We may also use you to help with decision counseling Saturday night.
11. Please make sure there are 3 or more students in each room at ALL times.
- 12. If at any point in the weekend a student discloses any physical or sexual abuse or harm, you are required by law to inform a FirstStudents Pastor IMMEDIATELY. You may contact Curt at 423-839-3708, or Justin at 615-686-9437.**



### **CO-HOST Responsibilities:**

1. Provide breakfast & dinner on Saturday and snacks the entire weekend for your assigned home. You are welcome to work out snacks with your Host, and please be aware of any food allergies. We ask that dinner on Saturday be one of these dinner meals (your choice of which you'd like to prepare): Spaghetti dinner, Lasagna dinner, or Chicken tenders, mac n cheese & green beans.

2. Coordinate with the Host and small group leaders to provide transportation for the students from Friday night worship; to and from worship, recreation and a service project on Saturday morning and afternoon, to and from church for worship on Saturday night; and also to the YMCA for Small Groups on Sunday morning. You do not have to stay at the home the whole time, but feel free to spend time with your Host and students. *Please make arrangements with your host to drop-off and pick-up on time.* (You are welcome to stay and hang out if you'd rather not drive all the way back home!)

### **Transportation Times Needed (times may be altered slightly):**

#### Friday, November 15:

9:30pm from FBC to Host Home

#### Saturday, November 16:

9:45am arrival to FBC from Host Home

12:00pm arrival to YMCA fields from FBC

2:45pm arrival to service project from YMCA fields

5:00pm arrival to Host home from service project

6:45pm arrival to FBC from Host home

9:30pm arrival to Host home from FBC

#### Sunday, November 17:

9:45am arrival to YMCA from Host home

3. We would also like to encourage the Co-Hosts to attend the large-group worship and sit with their host family. This would include Saturday night worship and Sunday morning at the 11:15am service.

***4. If at any point in the weekend a student discloses any physical or sexual abuse or harm, you are required by law to inform a FirstStudents Pastor IMMEDIATELY. You may contact Curt at 423-839-3708, or Justin at 615-686-9437.***

**NOTE: Each Host and Co-Host are responsible to fill out an application, be a FBC member, and have a current background check on file. You may find the application/background check form attached. As you complete the form, please note that will take just a quick minute to shoot it back to us in an email, the mail, or in person at the church Welcome Desk.** It is an application pending approval, and you may be contacted for more information, but we will confirm the status of your application shortly after it is received.

Thank you for your help and prayers, and let us know if you have any questions!

Justin Malkiewicz - Middle School Pastor, 615-686-9437

Curt Duncan - High School Pastor, 423-839-3708

First Baptist Cleveland

1275 Stuart Road

Cleveland, TN 37312

Office: 423-709-9100

Mailing Address: First Baptist Cleveland

P.O. Box 2368

Cleveland, TN 37320-2368

**Email forms to: [tkeylon@firstbaptistcleveland.com](mailto:tkeylon@firstbaptistcleveland.com)**

# The WKND Host Home / Co-Host Application

## November 15-17, 2019

Full Name      First                          Middle                          Last (Maiden, if applicable)                          Date

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Address                          Street                          City                          State                          Zip                          County

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Email address that you regularly check \_\_\_\_\_ @ \_\_\_\_\_

(\_\_\_\_\_) \_\_\_\_\_       MALE       FEMALE      Are you a member of First Baptist Cleveland?       YES       NO  
 Cell Phone

Are you applying to be a Host Home?       YES       NO      Are you applying to be a Co-Host?       YES       NO

**Co-Host Applicants:** \_\_\_\_\_ -- \_\_\_\_\_ -- \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Social Security Number **(REQUIRED)**                          DATE OF BIRTH **(REQUIRED)**

**Host Home Applicants:** Please list every adult 18 years or older that is living in your home, including yourself **(REQUIRED for background check):**

\_\_\_\_\_ -- \_\_\_\_\_ -- \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Full Name                          Social Security Number **(REQUIRED)**                          DATE OF BIRTH **(REQUIRED)**

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

\_\_\_\_\_ -- \_\_\_\_\_ -- \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Full Name                          Social Security Number **(REQUIRED)**                          DATE OF BIRTH **(REQUIRED)**

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

\_\_\_\_\_ -- \_\_\_\_\_ -- \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Full Name                          Social Security Number **(REQUIRED)**                          DATE OF BIRTH **(REQUIRED)**

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

\_\_\_\_\_ -- \_\_\_\_\_ -- \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Full Name                          Social Security Number **(REQUIRED)**                          DATE OF BIRTH **(REQUIRED)**

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Which grade/gender are you most interested in hosting/co-hosting? \_\_\_\_\_

Do you smoke?       YES       NO      Do you have pets?       YES       NO      If YES, please list pets: \_\_\_\_\_

Can you commit to providing transportation for your Host Home students during The WKND?       YES       NO      If NO, please explain alternate plan for transportation: \_\_\_\_\_

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*In connection with my application for service, I am giving my authorization to (First Baptist Cleveland or its representatives) to verify the information on this form. The church may contact appropriate government agencies to solicit background information relative to my criminal record history. I understand that First Baptist Cleveland may conduct inquiries into my background that may include criminal records, personal references, and other public record reports pertaining to me. Due to child protection policies, I understand that First Baptist Cleveland will be checking for a current background check on file, and that if there is not a current background check on file, they reserve the right to make further inquiries to ensure the safety of our students. After reading this document I fully understand its content and authorize the background verification. I also certify that the answers provided above and below are accurate to the best of my knowledge and belief. I am aware that failure to complete this application, intentional omissions, or misstatements may result in refusal of volunteer eligibility. Should my application be accepted, I agree to be bound by the Bylaws and policies of First Baptist Cleveland and to refrain from unscriptural conduct in the performance of my services on behalf of the church.*

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_